HENRY KENDALL HIGH SCHOOL

Captains: Lauren Riley and Bryce Crampton  Vice Captains: Courtney Muir and Joseph Jesus

YEAR 7, 2015
INFORMATION BOOKLET

This Handbook belongs to

_________________________________
INTRODUCTION

Welcome to Henry Kendall High School. During the first few weeks of high school in 2015 you will need this booklet for information and directions. Please read it carefully.

The staff at Henry Kendall High School will work with you to ensure that your years with us will be challenging, exciting and rewarding. As a member of Henry Kendall High School, we expect you to be a responsible and co-operative student.

We encourage you to be an active member of your class and to take up the many and varied opportunities available to you. These may include:

* Lions Youth of the Year  
* Debating  
* School Council

* Interact  
* Gala Days  
* Public Speaking

* Student Representative Council  
* Instrumental Ensembles  
* Religious Groups

* Performing Arts Night  
* Choirs  
* Sporting Teams

* Socials  
* School organised activities such as excursions, camps, theme days and sporting carnivals

Any information that is not found in this booklet may be obtained from one of the following:

Your Student Adviser, Head Teachers or Administration Officers (in the General Office).

Postal Address:  
Faunce Street, Gosford 2250
Telephone No:  4325 2110
Fax:  4323 2685
E-mail  henrykenda-h.school@det.nsw.edu.au
Website:  www.henrykenda-h.schools.nsw.edu.au

TERM DATES

TERM 1:  28 January - 2 April
TERM 2:  21 April - 26 June
TERM 3:  14 July - 18 September
TERM 4:  6 October - 16 December

Note:

Year 7, 11 & 12 commence school on Wednesday 28 January 2015

Years 8, 9 & 10 commence school on Thursday 29 January 2015
Dear Parents/Caregivers and 2015 Year 7 students

I would like to take this opportunity to welcome the students, parents and carers of Year 7, 2015 to Henry Kendall High School. Here begins a long association between our school and this cohort of students and their families. I hope that your time with us reaps some wonderful experiences, opportunities, friendships and an education that sets each of you on a fulfilling further education and/or career path.

At Henry Kendall High School our school's mission statement is: "Developing confident, responsible citizens who strive for excellence." We aim to develop the best in each student, and to draw out their talents and interests so that they are well placed to pursue their career options.

However, our mission runs deeper than this. At Henry Kendall High School we enrol families. Our school holds strong beliefs about the relationships we build with our parents and our community in order to best support and develop each student as an individual. We provide a caring and dynamic learning environment where all students can achieve their potential. This can only occur when we have strong partnerships with parents and across our community.

We want our families strongly involved with our school. At Henry Kendall High we believe that communication between the school and parents/caregivers is essential in providing a strong working relationship that ensures the best opportunities for each student. Parents are encouraged to maintain contact with all levels of school staff, express concerns, seek awareness regarding school or Departmental policy, seek information about their child’s progress, be involved in school activities, and have a ‘voice’ through the P&C Committee. We enjoy strong support from our parents and the local community, and we are proud of our role in Public Education where we serve the needs of our local community. The support, shared vision, mutual respect, and active participation of our community help us to provide a proactive school committed to ensuring opportunities and high standards.

As a comprehensive, public high school, we cater for students of all abilities and interests. International research identifies that “the quality of teaching is the single most important influence on student performance.” Henry Kendall High proudly declares that our teachers are of the highest calibre, and I am very proud to lead a staff committed to making education meaningful for each student by providing high quality, contemporary experiences. A critical component of meeting the needs of our students is through building connections – our teachers value and care for their students. The relationship each student establishes with Henry Kendall High School is critical to their educational, social and personal development as a ‘whole’ individual.

Henry Kendall High School provides a curriculum that is relevant, current and challenging. We want to extend the boundaries of success through maximising opportunities, interaction, participation and excellence.

Our 'hidden' curriculum is as important as the academic, sporting and cultural learning we provide. Our school's culture promotes values essential for living in a caring, civil and just society; values such as cooperation, integrity, responsibility and respect for others. We foster in our students a capacity for independent, life-long learning and provide opportunities and guidance for students to develop into good citizens and capable leaders.
Henry Kendall High fosters a strong connection with our Aboriginal community and AECG. Across our learning community we seek to build an understanding of Aboriginal culture and celebrate the cultural identity of our students, families and community. Our Aboriginal Resource room has been identified as a site of cultural significance by local elders and the Department of Education and is proudly valued and celebrated within our school.

Henry Kendall High School values a close relationship with our partner primary schools, Gosford Public School and Point Clare Public School. Through a range of programs and events we build upon, celebrate and extend the talents and achievements of our vibrant students from Years K-12. Our partnerships also assist us to support learning, social and welfare needs with a particular focus upon supporting our students in the transition point of moving into high school.

Our Middle School program provides Year 7 students with a high quality middle years learning environment. Our students are given a reduced number of teachers and a home room, helping them in their transition into the world of high school. Our middle years curriculum is integrated so that students study four main subjects – Global Awareness; Human Relationships; Literacy, Technology & Numeracy; and, Information & Communication. These courses focus on the skills our students will need in a 21st century environment, such as higher order thinking, adaptability, collaborative peer learning, visual and information literacy, creativity, and interconnectivity. Our middle years’ program is built upon by a dynamic Year 8 COGS curriculum and our high achieving students are challenged and extended through our Young Achievers Program.

An integral part of the school is the Special Education Centre. The unit has been acknowledged for its “best practice” in teaching and support through initiatives such as the weekly Coffee Shop and the ‘Seed to Table’ project which allows students to see the full cycle of growing, preparing and cooking produce. The care, support and opportunities provided to our special education students are second to none.

In addition to excellence in academic study, our culture of high performance in all areas provides our students with opportunities. We compete at zone, regional and state levels in a wide range of sports. We offer opportunities in co-curricular activities such as public speaking and debating competitions, Mock Trial, Lions Youth of the Year and the Duke of Edinburgh scheme. We maintain a proud reputation in the arts through Central Vision, our Performing Arts Night and the Central Coast Dance Festival. Whatever our student’s talents and interests, Henry Kendall High School will provide opportunities to participate, enjoy and excel.

I welcome Year 7 2015 and their parents and carers to Henry Kendall High School’s learning community. I hope that your time with us is fulfilling and we look forward to all that 2015 and beyond will offer you as members of this wonderful school.

Andrew Backhouse
PRINCIPAL
FROM THE HEAD TEACHER – MIDDLE SCHOOL

Welcome Year 7 students to the Middle School at Henry Kendall High School.

The primary purpose of Middle School at HKHS is to support students in their transition from primary to high school by catering to the needs of students in early adolescence. Year 7 students are adjusting to profound changes in their physical, social, emotional and intellectual being. They are striving for independence and are learning about their place in the world. By addressing the needs of Year 7 students through teaching and welfare programs HKHS has developed a highly successful Year 7 Middle School program.

In Middle School, teachers teach an integrated curriculum to enhance the relevance of the learning by enabling students to see the connections and linkages between subjects. If students can see the relevance of what they are learning, they are much more engaged. This Middle School program takes a variety of Stage 4 outcomes from each Key Learning Area (except for Mathematics which is taught by the Mathematics Faculty) and integrates them into four strands. The syllabus is designed to be used in the context of a Middle School setting, where Year 7 students are arranged in classes and taught by a team of 5 teachers.

Middle School’s home is in D Block. The majority of lessons will be taught here. Teachers work in teams in which members plan and assess together rather than operating in faculty groups working in isolation. There are teachers from all KLA’s in Middle School. This aids in building a cohesive faculty and allows for ease of communication regarding student concerns, new ideas and professional sharing.

Middle School looks forward to a productive and rewarding 2015.

Mark Macdonald
Head Teacher - Middle School, HSIE and LOTE

FROM THE YEAR ADVISER

Welcome to Henry Kendall High School. By the time you read this I will have met most of you and you will know that I am your Year Adviser for Year 7 in 2015. I will continue to be your Year Adviser as you move on through the years at Henry Kendall High School.

I am looking forward to seeing you all at school at the beginning of Term 1. I am sure that you are all quite excited about starting high school and although some of you will be feeling a little nervous, it won’t be long at all before you are settled in and fell part of the school. I will work with you through the year supporting you with your transition into high school and help you sort out any problems or concerns you have. You will find me in the English / Creative Arts staffroom at the top of G Block.

As the Year Adviser I am also a contact person for parents of Year 7 students and I am able to liaise between parents and classroom teachers. If you have any concerns about your child’s progress or if there is anything happening at home that might be affecting your child’s work, I will be your first point of contact. If your child is absent from school for any length of time, I am able to coordinate work so that they do not fall behind. Generally I am the first person to contact regarding any welfare issues. I am sure I will also be contacting many parents with news of your child’s successes and achievements.

I look forward to working with you all in 2015.

Jason Morris
Year 7 Adviser 2015
Welcome Year 7 students to the Young Achievers Program (YAP) at Henry Kendall High School.

The Young Achievers Program has been developed for students who excel academically and work independently in the classroom. An assessment of primary school results, teacher recommendations, portfolios and written application has resulted in an offer of placement in the class. Year 7 Young Achievers students are highly engaged in their learning and a committed to achieving excellent results throughout the year. The Young Achievers Program (YAP) is taught by highly experienced teachers who are specialists in their own subject areas. Year 7 YAP teachers develop outstanding programs that cater for the unique needs and capabilities of students.

Students who participate within the Young Achievers Program will be given many opportunities to showcase their skills, interests and projects throughout the year.

Year 7 YAP students will also join their Year 8 counterparts in a range of activities that are designed to engage and extend their skills. Teachers meet regularly to monitor student progress and work ethic.

Welcome to Young Achievers and we look forward to the amazing educational experiences to come

Natalie Wearne
Head Teacher – Secondary Studies

FROM THE CAPTAINS
Lauren Riley and Bryce Crampton
School Captains 2014/2015

How exciting the next chapter of your schooling journey awaits you. We, the School Captains of Henry Kendall High School, can guarantee that some of the best days of your lives will be spent at our amazing school. The opportunities, experiences and extraordinary memories which you will make, are truly unforgettable. We are sure the years ahead will be bright and full of excitement. There is so much to look forward to, and we hope that you can embrace and enjoy all that our school has to offer.

High school is a big change and we are sure with the support of our nurturing school the transition will be smooth. There are many adventures awaiting you and we have a very busy agenda so there is always something to look forward to. First up is the school camp, where you will be given the opportunity to meet new friends and bond with your new year group and peer support leaders. There are many great days to follow, such as the swimming carnival and Performing Arts Night.

Henry Kendall High School caters for every personality and every student’s needs. For the sport lovers there are many teams to join. Regardless of your abilities there is always a chance for you to try something new and give everything a go. We have three fun and colourful carnivals where you can dress up and cheer for your house members, and we can assure you these days never disappoint. We also have Tuesday afternoon sport and there is an endless list of activities to choose from. From gym, to yoga there is a great Tuesday afternoon for all.

If sporting isn’t your cup of tea, there are many chances to represent or get involved in our school. From leadership, to debating, public speaking or SRC, there will be something to cater for your personal passions and interests.
Henry Kendall High School has taught us so much not only in the classroom but skills that we will use for the rest of our lives. We feel very fortunate to have been given the chance to grow and develop in such a positive learning environment where there is always someone to lend a hand.

We look forward to welcoming you into our wonderful school and can’t wait to get to know you in the future. We can guarantee that your time at Henry Kendall High School will be most pleasant and you will be given the greatest of support by both staff and students. We know you have a great path ahead and wish only the best for you. One piece of advice that we wish to leave with you is to be a participant not a spectator. If you get involved and amongst the Henry Kendall action you will be assured to achieve greatness. If you ever feel confronted or challenged remember our school motto ‘Persevere” and we are sure you will find your own success within yourself.

FROM THE VICE CAPTAINS
Courtney Muir and Joseph Jesus
School Vice-Captains 2014/2015

Wow! The move from primary school to high school is a major milestone in your life and the beginning of a fulfilling and memorable experience. Henry Kendall High School challenges students and continues to develop students with valuable skills to ensure they set a strong foundation for the future.

Leaving primary school is a huge change and may seem quite daunting, however we can assure you at Henry Kendall a strong focus is placed on supporting and nurturing students to ensure they have a smooth and pleasant transition into ‘big school’.

We encourage you to take every opportunity you can and get involved in all aspects of school life. Henry Kendall has a variety of performing arts, sporting and academic programs for everyone to enjoy which further enables students to grow and develop.

So, to our students of the future, we wish you luck and look forward to watching you excel in our wonderful supportive Henry Kendall High School environment. We hope Henry Kendall can offer you everything it has given us, and more. We would like to welcome you all and wish you luck for the huge and exciting journey ahead.

Artwork by Rebecca Jauhiainen-Year 12, 2014
# DIRECTORY OF STAFF FOR 2015

**PRINCIPAL**
Mr A Backhouse

**DEPUTY PRINCIPAL – Years 8, 10, 12**
Mrs D James

**DEPUTY PRINCIPAL – Years 7, 9, 11**
Mr B Cox

**HEAD TEACHERS**

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<th>Subject</th>
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<tr>
<td>CREATIVE AND PERFORMING ARTS</td>
<td>Mr D Clift</td>
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<td>Ms P Hogan</td>
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<td>MATHEMATICS</td>
<td>Mr P Whiting</td>
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<td>MIDDLE SCHOOL/LOTE/HSIE</td>
<td>Mr M Macdonald</td>
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<td>Mr J Newman</td>
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<td>Mr P Whiting</td>
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<td>SPECIAL EDUCATION</td>
<td>Mr P Yates</td>
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<td>STUDENT SERVICES</td>
<td>Mrs T Smith (Relieving)</td>
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<td><strong>TAS – HOME ECONOMICS/INDUSTRIAL ARTS/COMPUTING</strong></td>
<td>Mr C Myers</td>
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<td><strong>VOCATIONAL EDUCATION AND TRAINING/CAREERS</strong></td>
<td>Mrs C McTeigue (Relieving)</td>
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<td>Mr J Morris</td>
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<td><strong>LIBRARIAN</strong></td>
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**CONTACT DETAILS:**

Phone: 4325 2110  
Fax: 4323 2685  
Email: [henrykenda-h.school@det.nsw.edu.au](mailto:henrykenda-h.school@det.nsw.edu.au)  
Website: [www.henrykenda-h.schools.nsw.edu.au](http://www.henrykenda-h.schools.nsw.edu.au)
SCHOOL CONTRIBUTIONS – 2015

Resource and Education Levy – used by the school to supplement funding of educational programs; eg, computer, library books, teaching resources. The Resource and Education Levy is reduced by $10.00 for more than one student from a family attending the school.

Elective Course Fees – payable on Electives that require the use of consumable items to achieve course outcomes (itemised below).

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** Diary compulsory for all Year 7, Years 7/8 Young Achievers Class and Special Education

● Consumables include cooking ingredients, sewing and art materials, woodwork etc, used by Middle School students.

* Yr 11 Hospitality course fee includes a Chef’s Uniform

+ Additional costs according to Individual Projects

SPECIAL EDUCATION CENTRE

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Some Special Education students study mainstream courses and the mainstream fees apply to those courses.

*** MASTERCARD and VISA facilities are available ***

Payment by cash, or cheques should be made payable to HENRY KENDALL HIGH SCHOOL

PLEASE NOTE: Part payments are accepted throughout the year. Elective courses that require NO fees are available in all years. Financial difficulty should not prevent students from studying courses of their choice. Cases of financial difficulty should be addressed confidentially to the Principal.
ASSEMBLIES
Year 7 to 10 have combined assemblies each morning at roll call in the MPC (Monday to Thursday). Each Friday a year assembly is held for each year group. Year 7 assemblies in the Year 7 courtyard.

ATTENDANCE
Regular attendance at school is essential to gain maximum benefit from schooling. Parents and students should ensure days or partial school days are not missed unnecessarily and that all school activities organised during school hours; eg, sports carnivals, gala days, excursions, special theme days, etc, are attended. All students should strive to have no more than 5 days absent per year.

If a child is absent without an explanation, a text message will be sent advising the Parent/Caregiver that their child is absent from school. The parent/caregiver can reply via text or phone the school on 4325 2110. To avoid being sent a text, you may phone the Front Office that morning to advise of child’s absence.

In the event of an absence an explanation, written and signed by the Parent/Caregiver, should accompany the student on their return to school. The note must contain:

- Student name
- Year and Roll Call group
- Date/s of absence
- Reason/s for absence
- Signature of Parent/Caregiver

(Please Print Clearly)

For example:

TO WHOM IT MAY CONCERN
ALICE BROWN of Year 7 Roll Group A11 was absent on (date/s of absence) due to:
.................................................. (reason).
Signed: ........................................ (Parent/Caregiver)

Where absences remain unexplained, parents will be notified to remedy the situation, otherwise they will be recorded as “unexplained” on the student’s report. The Home/School Liaison Officer at the school may be informed if absences remain unexplained.

Prolonged Absence: If a student is going to be absent for an extended period of time, the Year Adviser should be contacted so that work can be arranged in advance.
### MON/WED/THUR/FRI

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<th>PERIOD</th>
<th>Roll Call</th>
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Left: Artwork by Amie Schultz  
Year 12, 2014
CAMP

Term 1 Week 10 Monday 30 March – Wednesday 1 April 2015 – Year 7 students and Year 10 Student Leaders will attend a 3-day camp. The camp program offers our students an opportunity to get to know each other in a relaxing and fun environment. Peer Support programs will be carried out by Year 10 students. All students are expected to attend the camp.

CANTEEN

Henry Kendall High School Canteen is a “healthy” canteen and a major fund-raiser for the school. It relies on support from parents in their volunteer capacity.

The Canteen Committee work on a volunteer basis at all socials and other school functions. We meet at 9:30am on the third Tuesday of the month and welcome any new parents to join us.

CLASSES

Year 7 students are placed into a class. Each class has a Home Room. Classes will be divided into three teams. A team of teachers works together to provide a relevant and integrated curriculum for each team. Students have access to specialist teachers and specialist rooms such as laboratories, kitchens and computer rooms during workshops and at various times through the year.

CLINIC – ILLNESS AND EMERGENCIES

The clinic is supervised by Executive and Administration staff. Students who are injured or ill and require medical attention should report to the Deputy Principal or any Senior Executive, who will refer the student to the Front Office. Where a student does not recover sufficiently to return to class, then the parent (or nominated contact person) is contacted by phone and requested to take the student home. In the case of an accident, the parent/s will be informed so that they can make a decision on treatment/procedure. In the event of an emergency an ambulance will be called. It is vital that contact between the school and the parent/s is continuously available and, therefore, the parent/s should designate a responsible person as an emergency contact when they are unavailable. Please inform the Front Office of any change of address and/or contact numbers.

When students are unfit or unwell in the mornings they should be kept at home. If there should be an improvement in their condition, the student can be sent to school making sure they follow the "Late" procedure.

Students and Medication – Parents/caregivers who want their children to be given medication while at school must put their request in writing. Students must bring medication to school in a suitable container clearly labelled with the student’s name, details of the medication and dosage. The medication must be left in the Typing Room, where the student comes each day to take it. Students are not to carry medication (including headache and pain relief products) around the school during the day.

Health Problems – It is important that the school be aware of any health problems that a student may suffer. An Individual Health Care Plan will be issued to parents/caregivers, which is to be completed, advising of any condition such as diabetes, epilepsy, heart and respiratory complaints, asthma, hearing or sight difficulties, allergies, etc, so that special provisions can be made if required. The information will be reviewed annually.

Sharing of Drink Bottles – Students are not to share drink containers because of serious health risks; eg, meningococcal disease. Students should also be aware of the transmission of this disease through other means.
COMPUTING EDUCATION

Facilities – The school has a large variety of computing facilities to which students have access. At present, these facilities include:

- Four sets of laptop trolleys, located in various locations in the school, that are booked by teachers.
- Room EU6 and the Library which are laboratories with desktop computers.
- Small groups of computers in various KLAS.
- Electronic whiteboards and ceiling-mounted data projectors in many rooms.

Guidelines for student use of Computers and the Internet

Students must:
- only use software and Internet sites for curriculum-related activities;
- not access social media sites or provide personal information across the Internet. This includes addresses, telephone numbers and credit card numbers. It is very difficult to ensure that people are whom they claim to be;
- ensure all email use is for school-based research activities and is approved by the teacher;
- report any suspected security problems for their account or inappropriate websites to their teacher;
- keep their password safe and not use anyone else’s password.

Secure Internet Browsing and Email – Students are reminded of the following notice that must be agreed to when they enter the Internet on school computers:

“Use of the email and DEC online systems can be monitored. You are not permitted to use these services to search for, access or send anything that is offensive, obscene, pornographic, threatening, abusive or defamatory. By passing this point, you are agreeing to follow the school policies about computer use.”

Any student caught defying these guidelines will be dealt with in line with the school’s Fair Discipline Code. The police may deal with more serious cases of harassment.

Students’ Computer Files Storage Space – Students have been supplied with storage space on the school’s fileserver. This storage space is located on ‘U’ drive. Students can apply to the Head Teacher TAS if they require more space.

This storage space can be accessed from any classroom computer in the school connected to the fileserver. The following directions show how to access this space:

1. At the Windows Login screen type in your Student Number next to User name and password.
2. This password will appear like this *********. All passwords are case sensitive.
3. To change your password you need to hold down the Ctrl and Alt keys and press the Del (Delete) key at the same time. Click on the ‘Change Password’ button and follow the prompts. The following information should be considered:
   - you should select a password of between 4 to 10 characters and choose something you will remember;
   - make sure no one else knows this password as you will be the one to suffer if someone else has access to your memory space; and
   - students should be aware that the fileserver administrator has access to your files.

Any inappropriate material that is stored or accessed by you can be traced and students abusing this system will be liable to further disciplinary action. Students will have access to the following drives: D (CD-ROM), U (as described above), E (if USB devices are used), P and R – the last two cannot be used to save files. Students will not have access to C drive on any computer.

Students are strongly encouraged to have their own earphones and USB device for computing activities. Students should consider attaching the USB device to a lanyard. This helps to prevent the USB device being left attached to the computer – unfortunately this has occurred on many occasions in previous years.
School's Moodle (Modular Object Oriented Dynamic Learning Environment). Students can use the Moodle at school, or from home, to access electronic resources related to their courses. The address is [http://web1.henrykenda-h.schools.nsw.edu.au/moodle](http://web1.henrykenda-h.schools.nsw.edu.au/moodle)

FRONT OFFICE

The Front Office is located in the Administration Block and is open from 8:30am. It is a very busy place as the administration staff are there to help with many activities in the school including appointments, collection of excursion money, issuing of pass outs, recording late arrivals, collecting lost property and minding valuables. The Front Office is available to students before school, recess and lunch. Students are requested NOT to enter this area unless necessary.

Left: Artwork by Corgan Paterson – Year 9, 2014

Above: Artwork by Crystal Russom – Year 12, 2014

Left: Artwork by Sabrina Pal – Year 9, 2014
HOMEWORK POLICY

At Henry Kendall High School we believe homework is valuable because it:

- allows for practising, extending and consolidating work done in class;
- teaches students how to plan and organise their time;
- develops student's research skills;
- establishes habits of study, concentration and self-discipline which will serve students for the rest of their lives;
- challenges and extends gifted and talented children;
- reaffirms the role of parents and caregivers as partners in education and strengthens home-school links; and
- provides parents and caregivers with insights into what is being taught in the classroom and the progress of their children.

At Henry Kendall High School you can expect homework to:

- be appropriate for each student’s age and ability;
- take into account student’s commitments out of school hours, such as sport, part-time employment and home responsibilities; and
- take into account the availability of technology such as E-mail and the Internet without disadvantaging those students who do not have access to this technology (students are to negotiate with teacher).

Types of homework:

There are four main types of homework:
1. **Practice exercises** – let students apply new knowledge or review, revise and reinforce newly acquired skills.
2. **Preparatory homework** – students gain background information on a unit of study to better prepare them for future lessons.
3. **Extension assignments** – encourage students to pursue knowledge individually and imaginatively.
4. **Review and Reflection** – encourages students to use a number of strategies to consolidate knowledge from each day’s work and develop questions about their understanding.

Level of homework Years 7 – 12:

Homework will help students develop habits of reviewing work undertaken in class. Parents can expect homework to be set on a regular basis in each area.

As students move into senior school, parents can expect that homework and study demands will increase.

There will be times when students are provided with the opportunity to negotiate the amount, type and time frames of homework.

What can parents and caregivers do to help?

1. Ensure students have a place to do homework.
2. Ensure there is time set aside for homework.
3. Ensure that students have a school diary and are using it.
4. Take an active interest in homework.
5. Encourage and support students to complete homework.
6. Assist teachers to monitor homework by signing completed work if requested.
7. Communicate with teachers any concerns about homework.
8. Encourage their children to read and take interest in current events.
At Henry Kendall High School we will ensure that:

- work covered in homework is an integral part of the teaching and learning process leading to the successful achievement of course outcomes and requirements;
- homework is given on a regular basis and students record it in a school diary;
- students will be given meaningful feedback on all homework tasks;
- students are made aware that work not completed in class is ‘homework’ and if asked by a teacher to read up on a topic for the next lesson it is ‘homework’;
- homework takes into account student’s commitments out of school hours, such as sport, part-time employment and home responsibilities;
- students are aware of the consequences of non-completion of homework; and
- students are aware that they themselves are responsible for their full participation in education and that homework is a significant part of this process.

HOUSE SYSTEM

Students are allocated to Houses according to the first letter of their surname. There could be minor variations depending on the distribution and numbers of students.

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<tr>
<th>HOUSE</th>
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<tr>
<td>Araluen</td>
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<tr>
<td>Corumben</td>
<td>E – K</td>
<td>Blue</td>
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<td>Narara</td>
<td>L – R</td>
<td>Gold</td>
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<tr>
<td>Warrigal</td>
<td>S – Z</td>
<td>Green</td>
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Each House has a male and female House Patron. The House system is the basis of sport carnivals and events, and Student Council organisation. Houses take it in turn to organise school socials.

LATENESS TO SCHOOL

Students who arrive to school after 9.10am and miss Roll Call are to report to the Front Office. A note from parents explaining the lateness should be handed to the Front Office Staff as a text is sent home later that morning advising parents their child has arrived at school late without an explanation.

LEARNING AND SUPPORT TEACHER

The Learning and Support Teachers, Mr G Cardier and Mrs K Doyle, are available to assist any student having difficulties in any course. Help is available in a variety of areas such as reading, mathematics, study skills, vocabulary development, comprehension, and other aspects of literacy. In addition Mr Cardier specialises in behaviour support and developing programs with students to increase engagement and positive behaviour for learning. Parents or students should contact the Head Teacher Student Services or their Year Adviser if assistance is required.

LIBRARY

The Library is an information and communication centre that offers a variety of services to the students and staff of Henry Kendall High School. Students of the school automatically become members of the Library and are issued with a library card that remains valid for their time at the school. Students are expected to respect the Library facilities, show consideration for others and abide by the Library rules.

The Library is open every day from 8:00am – 3:10pm. This gives students the opportunity to use the Library facilities before school and during recess and lunch breaks. The Library has a variety of resources including books, magazines and computers. All computers have access to
the Internet, Microsoft Office and a number of other programs. Reading for pleasure is encouraged and the Library offers a broad range of fiction titles to appeal to the students.

Photocopying and printing facilities are available for student use. Photocopy cards can be purchased for $1.00 and printing is basically 10c per page.

The Library is staffed by Mrs Taylor (Teacher-Librarian) and Mrs McLoughlin (Library Assistant). The Library strives to maintain a positive and friendly working environment where students have access to a wide range of resources and have the opportunity to develop and expand their knowledge and skills.

**LOST PROPERTY**

Students and parents are urged to label all items (clothing, books, bags, pencils, etc.) with the student's name. If property is found, it should be handed in at the Front Office. Students are reminded that they are responsible for their own property and they should not leave items unattended. Students are advised NOT to bring large amounts of money, valuables or banned items to school.

**MOBILE PHONES AND VALUABLES**

Students should only bring mobile phones to school in emergencies. They should be safely secured during the day and not be left unattended. Students are not allowed to use mobile phones during class time and they must be turned off. Students are responsible for the safe keeping of phones.

Students should not bring valuable pieces of property, jewellery, clothing, equipment or personal items to school. If students must bring valuables, including money, these should be handed to the Front Office or Deputy Principal for safe keeping during the day.

**CREATIVE & PERFORMING ARTS**

Creative and Performing Arts

The Creative and Performing Arts Faculty at Henry Kendall High School is extremely diverse, comprising outstanding Drama, Music, Visual Arts and Photography programs. The programs are delivered by highly experienced, progressive, innovative teachers who are dedicated to providing exciting opportunities for students to develop their expressive and creative potential. We provide an inspirational and nurturing environment in which students can explore the varied aspects of creative arts as both lifelong passions and interest and a potential career choice. Henry Kendall High School caters for all students including our Young Achievers Program, English as a Second Language and Gifted and Talented Students. We run specifically designed and tailored Music and Visual Arts programs within our Special Education Unit ensuring that all students engage with the Creative and Performing Arts. We now have a Henry Kendall CAPA Facebook page which contains all kinds of information, opportunities, events and other happenings going on in our wonderful faculty. If you would like to stay informed, head to www.facebook.com/HKHSCAPA and 'LIKE' our page.

**Drama**

Our Drama Program provides students with the knowledge and skills to create, develop and perform in a variety of theatrical and improvisational styles. Students have a range of opportunities to perform and create dramatic productions including school performances, HSC examinations, school showcase concerts and our annual Performing Arts night held at Laycock Street Theatre at Gosford.

**Music**

Our Music program is forging ahead with a strong focus on Contemporary Music and Music Technology. Our Music classrooms are set up to be able to record multitrack student performances using industry standard equipment and software. We utilise a range of technological devices to maintain a safe and efficient rehearsal environment including silent classroom headphone mixers and electronic drum kits. We have regular concerts and other performance opportunities at school as well as at external venues including Laycock Street.
Theatre and Lizotte’s Central Coast. We also run a peripatetic instrumental program within school hours which provides students with one-on-one instrument or vocal lessons with a professional instructor.

**Photography**

We have a strong and highly successful Photography program running at Henry Kendall High School. Our highly trained teachers guide students through all the functions of analogue and digital photographic cameras. Students gain experience of developing photos in a dark room as well as learning the ins and outs of digital manipulation and preparation utilising industry standard software and hardware. Students are given the opportunities to try their hand at trick and special effect photography with wonderfully entertaining results. In addition to classroom curriculum, we also run an extracurricular Photography Club, capturing the events and environment of and around Henry Kendall High School.

**Visual Arts**

Our Visual Arts program provides students with the opportunities to develop their creative flair and practical skills in art making across a wide range of mediums. Stage 4 Visual Arts incorporates drawing, painting, sculpture, photography, lino printing, clay work, multimedia, graphics, collage, mosaic, charcoal and many many other formats of art making. Stage 5 and Stage 6 Visual Arts steers students into a more advanced multimedia approach, encouraging them to experiment with each format, sometimes within the same project.

**PARENTS & CITIZENS ASSOCIATION**

Henry Kendall High School has an active Parents & Citizens group which meets every THIRD TUESDAY OF THE MONTH at 7:30pm. All parents are welcome. The meetings are held in the Library. The Parents & Citizens Association gives parents the opportunity to learn more about their child's school, play an active role in the educational experience by voicing opinions, helping make decisions and offering their expertise. The Canteen Committee meets on the third Tuesday at 9:30am in the Canteen – all welcome.

**PASS-OUTS**

Students are **NOT** permitted to leave the school without the permission of the Principal or Deputy Principal. Students who need to leave school for any reason must provide an explanatory note written and signed by a Parent/Caregiver. Pass-outs are issued through the Front Office and are issued in conjunction with the NSW Police Department (Operation Roll Call). These should be shown to teachers when the student has to leave class. Parents and students should arrange appointments (doctor, orthodontist, etc) and activities outside of school hours wherever possible.

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Left: Artwork by Michaela Conway – Year 9, 2014
## RIGHTS & RESPONSIBILITIES OF STUDENTS

All students and teachers have the responsibility to respect the rights of other students and teachers.

<table>
<thead>
<tr>
<th>Right</th>
<th>Responsibility</th>
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<tbody>
<tr>
<td>I have the right to be treated with dignity and understanding.</td>
<td>I have the responsibility to treat all others with dignity understanding.</td>
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<tr>
<td>I have the right to be valued and acknowledged as an individual, and to be treated with respect and courtesy.</td>
<td>I have the responsibility to treat others politely and with respect at all times.</td>
</tr>
<tr>
<td>I have the right to be valued and acknowledged as an individual, and to be treated with respect and courtesy.</td>
<td>I have the responsibility to respect the authority of teachers and school community members.</td>
</tr>
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<td>I have the right to be safe at school, at organised activities and in travelling to and from school.</td>
<td>I have the responsibility to make the school safe by not threatening, harassing, bullying or hurting anyone in any way, nor engage in illegal or anti-social behaviour.</td>
</tr>
<tr>
<td>I have the right to be safe at school, at organised activities and in travelling to and from school.</td>
<td>I have the responsibility not to be in possession of or use any illegal drugs (eg. cigarettes, alcohol, drugs) and not to influence others to do so.</td>
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<tr>
<td>I have the right to expect my property to be safe.</td>
<td>I have the responsibility NOT to bring weapons of any kind to school.</td>
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<tr>
<td>I have the right to expect my property to be safe.</td>
<td>I have a responsibility not to leave school grounds without permission and to move around the school and playground safely.</td>
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<tr>
<td>I have the right to learn and obtain maximum benefit from all lessons and classes.</td>
<td>I have a responsibility to travel to and from school in a safe, community acceptable manner.</td>
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<tr>
<td>I have the right to have pleasant, clean and well-maintained school and grounds.</td>
<td>I have the responsibility not to steal, damage or destroy the property of others, and to take proper care of my own and the school’s property.</td>
</tr>
<tr>
<td>I have the right to have pleasant, clean and well-maintained school and grounds.</td>
<td>I have the responsibility to be an active member of the school community by taking advantage of the opportunities offered.</td>
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<tr>
<td>I have the right to have pleasant, clean and well-maintained school and grounds.</td>
<td>I have the responsibility to attend school every day, be punctual, attend all classes and co-operate in class and keep up with required work.</td>
</tr>
<tr>
<td>I have the right to have pleasant, clean and well-maintained school and grounds.</td>
<td>I have the responsibility not to interfere with other students’ rights to learn.</td>
</tr>
<tr>
<td>I have the right to have pleasant, clean and well-maintained school and grounds.</td>
<td>I have the responsibility to be prepared for lessons and follow safety rules in ALL courses.</td>
</tr>
<tr>
<td>I have the right to have pleasant, clean and well-maintained school and grounds.</td>
<td>I have the responsibility to care for the school environment.</td>
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RIGHTS & RESPONSIBILITIES OF STUDENTS (continued)

Right

I have the right to expect the local community to support, respect and have pride in the school.

I have the right to be helped to learn self-control.

I have the right to make responsible decisions for myself.

Responsibility

I have the responsibility to co-operate with staff, students and the school community in all activities, including the wearing of the approved school uniform.

I have the responsibility to learn self-discipline, report abuse and harassment, and to assert my rights in an appropriate way.

I have the responsibility to THINK about the consequences of my ACTIONS.

In carrying out my rights I will not deny the rights of others and expect to be corrected if I do so.

ALL THESE RIGHTS WILL BE MINE AS LONG AS I AM CARRYING OUT MY FULL RESPONSIBILITIES

Left: Artwork by Sharmila Schumacher – Year 10, 2014

Below: Artwork by Emma Sutas – Year 12, 2014
ROLL CALL
Rolls are marked each morning in alphabetical year groups or class groups in Year 7. During Roll Call time, the teacher marks the roll; absentee notes are recorded; the daily news delivered; and on occasions Student Representative Council business is undertaken.

SCHOOL COMMUNICATIONS
1. The Deputy Principal or Head Teacher (Middle School) read a Daily Notice to inform students about coming events.

2. A small newsletter (Henry Kendall Highlights) is emailed to parents each fortnight. As this fortnightly newsletter is not posted, it is important to ensure the school has your up to date email address. A big newsletter is emailed and posted at the end of each term. The Newsletter contains school news, a calendar of events, reports and student/teacher/parent contributions.

3. Parents and students receive formal School Reports at the close of each Semester. Parent/Teacher Evenings will be held early in Term 3 to allow parents to meet and speak with teachers. A Year 7 Information Evening is also held early in Term 1 so parents can meet Middle School staff and to develop a more full understanding of the nature of Middle Schooling at Henry Kendall High School.

4. Parents are encouraged to contact the school to discuss concerns or raise questions relating to their child and their education when the need arises.

SCHOOL RULES
RESPECT YOURSELF, YOUR TEACHER AND YOUR CLASSMATES
- Speak to others politely.
- Use appropriate language, no harassment, put downs, or name calling.
- Participate in class and complete all set work to the best of your ability.
- Listen when required, answer when asked for.
- Follow teacher instructions in all school settings.

RESPECT YOUR PROPERTY AND THE PROPERTY OF OTHERS
- Make sure you have the correct equipment for the lesson.
- Only use electronic equipment (mobile phones, ipods, etc) when directed by the teacher. At all other times they should remain switched off and in your bag.
- Treat your property, school property and other students’ property with respect.

RESPECT PEOPLE’S RIGHTS TO BE SAFE AT SCHOOL
- Observe our school’s ‘No Touch’ policy.
- Move around the school with consideration for others.
- Follow safety directions in the classroom and playground.
- Only leave the school grounds if you have written permission and have signed-out.
- Resolve conflict without violence.

RESPECT YOUR SCHOOL
- Wear the full school uniform in an appropriate manner at all times.
- Be punctual and be where you are required to be at all times.
- Hats are not to be worn inside and eating in classrooms/MPC is not allowed.
- Leave rooms and the playground clean and tidy, be responsible for your rubbish and use the garbage bins.
SCHOOL SOCIALS

School socials have previously been held in the Multi-Purpose Centre once a semester and are conducted by House groups. School socials are a privilege and excellent behaviour is expected from students who attend. The school has systems for the purpose of making the socials run efficiently and safely. Some of these include:

- Payments will be made at the Front Office at least 24 hours prior to the social and the parent/caregiver permission note must be handed in at the same time. This note must contain a contact number for the night of the social (which may need to be a mobile number). Your name will be recorded on a roll as you pay and this will be checked off as you enter the hall on the night of the social.

- Students who have been suspended since the previous social, have excessive behaviour referrals or have truanted will be excluded from the privilege of attending the social and their names will have already been crossed off the eligible roll for the social.

Information with details of the socials and explanation of the procedures is sent home before each social.

Below are major works from Year 12 2014 Design & Technology classes
SPECIAL EDUCATION CENTRE

The Special Education Centre caters for students with disabilities. Students have been assessed as autistic or having physical or intellectual disabilities. In some cases students are multi-disabled. Many of the students are integrated into the mainstream. The integration program has proved to be not only of great benefit to students in the Special Education Centre but also develops the maturity and responsibility of mainstream students.

The Special Education Centre is staffed with Special Education teachers, School Learning Support Officers and supported by Area Health Services.

Individual Transition Plans – Each student enrolled in the Special Education Centre will have an Individual Transition Plan (ITP) annually. A meeting will be held with Year 7 students as soon as possible. The purpose of the ITP is to set goals and establish an appropriate program of learning in order to meet the students’ outcomes.

Henry Kendall High School Function Room – Students with disabilities operate a Function Room each Wednesday. The aim of the Function Centre is twofold. Firstly, it is anticipated the skills learnt and developed will reinforce independent living. Secondly, experience has shown many jobs are available for those with a disability in the hospitality industry on the Central Coast.

All members of the community are welcome to visit the Function Room. You are required to book beforehand by telephoning the Special Education Centre or by completing a 'Function Room Booking Sheet' that is located in lower E-Block and returning the slip to Mrs Secomb. Your booking will be confirmed as soon as possible. A minimum of six people is required for a function.

SPORT

Sport for Year 7 students will be integrated into their normal weekly timetable. Students are given the opportunity to learn new skills and rules covering a wide variety of sports. Sports uniform must be worn – school sports polo shirt and black shorts. Students MUST wear appropriate footwear i.e. sport shoes (canvas shoes are not suitable).

STAFF ROOMS

No student is to enter a staff room unless invited to do so by a member of staff.

STUDENT REPRESENTATIVE COUNCIL

Student involvement and participation is an important element of the school's Strategic Plan and to this end we have an enthusiastic SRC. Members are drawn from each Year group and they meet regularly under the guidance of Mr Paul McNally. The SRC are involved in fund-raising activities; committee membership, supporting student welfare and decision-making processes in the school. The Senior Executive of the SRC meets with the Principal every Wednesday morning at recess.

STUDENT SERVICES

The Student Services is a network of staff at Henry Kendall High School has been developed in the interests of providing the best environment for the academic and social development of our students. Collectively we provide a range of services to support students. These include

- Careers and Transition Team to support students transitioning to the workforce
- Learning Support – curriculum support, accommodation, adjustment and planning
- ESL – Language support for our ESL families
- Welfare - specialised support short term and long term for a range of behaviours, disabilities or needs
- Chaplain – who runs welfare programs such as Shine, Seasons for Growth and Living Skills as well as scripture
- Counselling Team – to support students and referral can be made by students and parents

Students are recognised and rewarded for their achievements and behaviour and our system of graded Merit Certificates (Teacher Awards, Year Awards, School Awards and Principal Awards) awarded at Assemblies and Speech Night are highly prized. A strong emphasis is placed on self-discipline and the acceptance of responsibility by individual students. The Fair Discipline Code
outlines the negative consequences of unacceptable behaviour and seeks to support the rights and responsibilities of students at Henry Kendall High School.

The key student services personnel for students are:

- Classroom teachers
- Year Adviser – Mr J Morris
- Head Teacher Middle School - Mr M Macdonald
- School Counsellors – Ms L Porter
- Deputy Principals – Mr R Cox/Mrs D James
- Head Teacher Student Services – Mrs R Cooper
- Learning and Support Teacher – Mr G Cardier
- ESL teacher – Mr P Fisher (Mon & Fri)
- School Learning Support Officer – Mrs L Coote
- School Chaplain – Mrs Cheryl Andrews
- Student Leader/s; eg, Peer Support Leaders, SRC Leaders

Students and parents are advised to make prompt contact with one of the above staff members to resolve any student welfare issues.

Sometimes a student's behaviour at school is affected by a personal problem that the student is experiencing. It may be best – before personal problems become behaviour problems – to discuss the situation privately with the School Counsellor, another member of the Student Services Team or a Faculty Head Teacher. To arrange an appointment, parents should ring the school. Students can see the Counsellor personally outside of class time to make an appointment.

TRANSPORT TO AND FROM SCHOOL

Arrival/Departure, Buses and Travel Passes – The school playground is unsupervised before school. Wherever possible parents are asked to see that students do not arrive at school before 8.15am.

Students must not join or leave buses in town, and must proceed directly to and from school unless parental permission to alight at some other point is given in writing. Students must assemble in an orderly fashion inside the school grounds before joining the buses at the end of the day.

All students are to remain at school after arriving by bus in the morning. They are not to go to the railway station or Gosford shopping centre.
TRAVEL PASSES

1. All students who live 2 km or more from school are entitled to free bus travel. Those travelling at least 1.61 km by car to the bus stop can apply for conveyance subsidy. Application forms for both are available from the Front Office. The forms should be completed by parents and returned to school.

2. Students travelling by train are also entitled to free travel. Applications for rail passes should be made to the Front Office.

3. Decisions on whether students receive a bus or train pass are made by the Ministry of Transport, not the school.

Below are major works from Year 12 2014 Design & Technology classes
UNIFORM POLICY

Uniforms are available from LOWES Gosford. Refer to price list on Page 27.

JUNIOR BOYS:
- White shirt – button up cotton or polo style with school crest
- Grey woven shorts/grey woven trousers
- Navy blue woollen jumper with school crest or navy blue jacket with school crest – no hoods
- White ankle socks
- Black leather enclosed school shoes

JUNIOR GIRLS:
- White blouse – button up cotton with school crest
- Black tailored slacks/black tailored shorts – no detail, splits, studs, flares, pinstripes, belts
- Henry Kendall tartan skirt
- Navy blue woollen jumper with school crest or navy blue jacket with school crest – no hoods
- White ankle socks
- Black leather enclosed school shoes

SENIOR BOYS:
- Lemon shirt – button up cotton style with school crest
- Grey woven shorts/grey woven trousers
- Henry Kendall tie (optional)
- Green woollen jumper with school crest or green jacket with school crest – no hoods
- White ankle socks
- Black leather enclosed school shoes

SENIOR GIRLS:
- Lemon blouse – button up cotton style with school crest
- Henry Kendall tartan skirt
- Black tailored slacks/black tailored shorts – no detail, splits, studs, flares, pinstripes, belts
- Henry Kendall tie (optional)
- Green woollen jumper with school crest or green jacket with school crest – no hoods
- White ankle socks
- Black leather enclosed school shoes

************************************

SPORTS UNIFORM - same for ALL years
- Black shorts (black track pants in winter only)
- Navy/green Henry Kendall polo shirt with school crest
- White joggers
- Hat or cap
- White socks

Coloured board shorts ARE NOT ALLOWED.

************************************

SHOES

Many subjects in school are practical. Work cover states that shoes need to be fully covered on the top to protect the feet from accidents like chemical spills, falling tools and other accidents. These need to be plain black fully enclosed leather/leatherette, not canvas, nor ballet/Mary-Jane style shoes. Please see attached DEC policy on this.
WORKBOOKS AND TEXTBOOKS

TEXTBOOKS

Textbooks are provided on loan to students and must be returned when the class has finished with them or if the student is leaving the school. Lost/damaged textbooks must be replaced or payment to the value of the book made to the school.
LIST OF BOOKS/EQUIPMENT REQUIRED BY YEAR 7 MIDDLE SCHOOL STUDENTS 2015

Book packs can be purchased for $42.00 on Orientation Day or you can purchase the following equipment separately:

Exercise Books:
- Global Awareness .............. 2 x 128 pages A4 Binder Exercise Book
- Human Relationships......... 2 x 128 pages A4 Binder Exercise Book
- Investigation & Communication 2 x 128 pages A4 Binder Exercise Book
- Literacy/Numeracy/Tech..... 2 x 128 pages A4 Binder Exercise Book
- Spelling......................... 2 x 128 pages A4 Binder Exercise Book
- Maths Grid .................... 196 pages

A4 Display Folders (20 loose leaf)
- Global Awareness
- Human Relationships
- Investigation & Communication
- Homework/Information
- Maths

Other Equipment
- Pens, HB lead pencils, scissors, glue stick, sharpener, eraser
- Stiff plastic ruler ONLY
- 1 x pad A4 lined paper
- Compass & set squares
- Coloured pencils
- Highlighters
- 2B pencils
- Fine black felt tip pen
- Visual Arts process diary – A4 (minimum size)
- Book Labels (adhesive)
- Correction tape (not correction fluid)
- School approved calculator
- USB stick

Students will need all books/equipment for the start of the school year. All books need to be labelled and covered.

PLEASE NOTE:

Also, a compulsory 2015 School Diary can be purchased from the Front Office for $8.00. Calculators can also be purchased from the Front Office at a price of $25.50.
LIST OF BOOKS/EQUIPMENT REQUIRED BY YEAR 7 STUDENTS IN 
THE YOUNG ACHIEVERS PROGRAM

Exercise Books:
- English ............................... 2 x 128 pages A4 Binder Exercise Book
- Science ............................... 2 x 128 pages A4 Binder Exercise Book
- Mathematics – Grid Book .......... 196 pages
- History and Geography .......... 2 x 128 pages A4 Binder Exercise Book
- Language ............................. 2 x 128 pages A4 Binder Exercise Book
- PDHPE ................................ 1 x 128 pages A4 Binder Exercise Book
- Music .................................. 1 x 128 pages A4 Binder Exercise Book
- Technology ............................ 1 x 128 pages A4 Binder Exercise Book
- Visual Arts ......................... Visual Arts Process Diary – A4 (minimum size)

A4 Display Folders (20 loose leaf) x 5

Other Equipment
- Pens, HB lead pencils, scissors, glue stick, sharpener, eraser
- Stiff plastic ruler ONLY
- 1 x pad A4 lined paper
- Compass & set squares
- Coloured pencils
- Highlighters
- 2B pencils
- Fine black felt tip pen
- Book Labels (adhesive)
- Correction tape (not correction fluid)
- School approved calculator
- USB stick

Students will need all books/equipment for the start of the school year. All books need to be labelled and covered.

Right: Artwork by Crystal Russom – Year 12, 2014
LIST OF BOOKS/EQUIPMENT REQUIRED BY YEAR 7 STUDENTS IN SPECIAL EDUCATION

**General Items**
- Pencil
- Eraser
- Pencil Sharpener
- Ruler
- Red & Blue Pens
- Coloured Pencils
- Textas
- Highlighters
- Scissors
- Glue Stick

**Subject: Item Required:**

### Reading
- A4 Exercise Book
- Document wallet

### Spelling
- A4 Exercise Book
- A4 Document Wallet

### Practical Writing
- A4 Exercise Book

### Personal Development
- A4 Exercise Book

### Physical Education
- See below

### Food Technology
- A4 display folder
- Apron
- Tea Towel
- Container

### Social Science
- Document wallet

### Mathematics
- A4 168 Page Exercise Book
- A4 Display Folder
- Calculator

### Textiles Technology
- A4 display folder

### Science
- A4 96 Page Exercise Book

### Information Technology
- A4 display folder
- USB drive
- Headphones (cheap)

**Physical Education Clothes** – Black shorts, PE shirt, joggers, tracksuit pants (not jeans) may be worn in winter. Physically disabled students do not need PE clothes as they will be attending the Fine Motor Class.
HENRY KENDALL HIGH SCHOOL

Henry Kendall High School was officially opened in January 1970. Since 1958, students had attended school on the Faunce Street site known as the Annexe of Gosford High School. As the number of students increased a new high school was decided upon – **HENRY KENDALL HIGH SCHOOL** – with its own staff, uniform, badge and motto. The first Principal was Mr Leo Hickey and he held full school assemblies in the courtyard of the then new building – ‘A’ Block (now ‘J’ Block).

**HENRY KENDALL (1839 - 1882)**

**HENRY KENDALL HIGH SCHOOL** is named after a well-respected poet who lived in Gosford for a period of time. Henry was born in the Ulladulla district and as a young man enjoyed writing poems and songs. Although his work was published, he found it difficult to support himself and so he worked as a clerk and freelanced as a journalist.

In 1868 Henry married Charlotte. Their life together had many hardships. Their daughter, Araluen, died young and the distraught parents were too poor to afford a headstone for her grave. Henry wrote a poem in memory of Araluen.

Henry had reached a very low point in his life when he arrived in Gosford in 1872. He found the beautiful surroundings of Gosford, including the beaches and creeks; the bush, and the hills; and the good friends he made, helped restore his health and confidence.

While in Gosford, Henry wrote poems such as Narara Creek, Rover and Names Upon a Stone among others. In 1875 he was appointed Clerk at Fagan’s timber yard and store at Camden Haven, now known as Kendall. In the year that followed, his wife and two sons returned to live with him. With his family back together, Henry left Gosford with many fond memories.

He continued to write and publish his poems but in 1882 he fell dangerously ill with tuberculosis. He died aged 43 and was buried at Waverley Cemetery in Sydney.

Printed below is an extract from "Bell-Birds", a poem familiar to generations of school children and one which could easily have been inspired by his experiences in the Gosford area:

*By channels of coolness the echoes are calling,*  
*And down the dim gorges I hear the creek falling:*  
*It lives in the mountain where moss and the sedges*  
*Touch with their beauty the banks and the ledges.*  
*Struggles the light that is love to the flowers;*  
*And, softer than slumber, and sweeter than singing,*  
*The notes of the bellbirds are running and ringing.*
BUS TRANSPORT AFTERNOON PICK-UP
Bus timetable subject to change during the year

All students assemble in COLA on Batley Street

Busways:
- 2 - Kulnura/Bucketty
- 3 - Mt White
- 20 - Kariong Loop - Carmel St
- 21 - Kariong Loop - Curringa St
- 22 - Kariong - Oakes Rd
- 23 - Wyoming Loop - Maidens Brush Rd/Wyoming Rd/ Sunset St
- 24 - Kariong - Students not in Kariong Loop
- 26 - Narara/Ourimbah
- 32 - Spencer
- 34 - Kariong
- 50 - Koolewong/Woy Woy Station
- 71 - Springfield
- 86 - Pt Clare - West Gosford Shops is first set-down

Red Bus Co:
- 25 - Tumbi/ Berkeley Vale/Chittaway/ Glenning Valley
- 41 - North Gosford
- 45 - Pt Frederick
- 52 - Erina/Matcham

Busways: 4368 2277
Red Bus Co: 4332 8655
Shorelink Bus Co: 9457 8888
# Canteen Price List

(*These prices are as at 31/3/14, they are subject to change throughout the year*)

## Sandwiches and Rolls

<table>
<thead>
<tr>
<th>Roll/Chicken</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buttered</td>
<td>1.80</td>
</tr>
<tr>
<td>Cheese</td>
<td>2.20</td>
</tr>
<tr>
<td>Salad</td>
<td>3.50</td>
</tr>
<tr>
<td>Salad/Ham</td>
<td>4.00</td>
</tr>
<tr>
<td>Salad/Cheese</td>
<td>4.00</td>
</tr>
<tr>
<td>Salad/Chicken (Small)</td>
<td>4.00</td>
</tr>
<tr>
<td>(Large)</td>
<td>3.80</td>
</tr>
<tr>
<td>Chicken (Small)</td>
<td>3.50</td>
</tr>
<tr>
<td>(Large)</td>
<td>3.80</td>
</tr>
<tr>
<td>Ham</td>
<td>3.00</td>
</tr>
<tr>
<td>Ham/Cheese</td>
<td>3.20</td>
</tr>
<tr>
<td>Ham/Tomato</td>
<td>3.20</td>
</tr>
<tr>
<td>Ham/Cheese/Pineapple or Tomato</td>
<td>3.50</td>
</tr>
<tr>
<td>Egg/Curried/Lettuce</td>
<td>2.80</td>
</tr>
<tr>
<td>Vegemite</td>
<td>2.00</td>
</tr>
<tr>
<td>R Beef/Cheese/Tomato</td>
<td>4.20</td>
</tr>
<tr>
<td>Cheese/Tomato</td>
<td>2.80</td>
</tr>
</tbody>
</table>

## Lavash Wraps

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chicken/lettuce/mayo</td>
<td>4.50</td>
</tr>
<tr>
<td>Chicken/Salad</td>
<td>5.00</td>
</tr>
<tr>
<td>Salad</td>
<td>4.00</td>
</tr>
</tbody>
</table>

## Salads

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roast Beef/Ham/Chicken Salad Box (works)</td>
<td>5.50</td>
</tr>
<tr>
<td>Salad Box</td>
<td>4.00</td>
</tr>
</tbody>
</table>

## Breakfast

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Milo</td>
<td>0.80</td>
</tr>
<tr>
<td>Muffins</td>
<td>1.00</td>
</tr>
<tr>
<td>Raisin Toast</td>
<td>1.00</td>
</tr>
<tr>
<td>Plain Toast</td>
<td>1.00</td>
</tr>
<tr>
<td>Fillings: Jam, Vegemite, Honey</td>
<td></td>
</tr>
</tbody>
</table>

## Hot Food – Winter Only

### 2nd / 3rd Term

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chicken and Corn Roll</td>
<td>2.00</td>
</tr>
<tr>
<td>Pie (low fat)</td>
<td>2.80</td>
</tr>
<tr>
<td>Roundas – Pizza</td>
<td>2.50</td>
</tr>
<tr>
<td>Sausage Roll</td>
<td>1.80</td>
</tr>
<tr>
<td>Pies: Potato/Gourmet Chicken</td>
<td>3.50/3.80</td>
</tr>
<tr>
<td>Hot Cheese Roll</td>
<td>2.20</td>
</tr>
<tr>
<td>Hot Ham &amp; Cheese Roll</td>
<td>3.20</td>
</tr>
<tr>
<td>Hot Ham, Cheese &amp; Tomato Roll</td>
<td>3.50</td>
</tr>
<tr>
<td>Hot Chicken Roll</td>
<td>3.50</td>
</tr>
<tr>
<td>Hot Chicken &amp; Gravy Roll</td>
<td>3.80</td>
</tr>
<tr>
<td>Hot Beef &amp; Gravy Roll</td>
<td>4.00</td>
</tr>
<tr>
<td>Mini Pizza</td>
<td>1.50</td>
</tr>
<tr>
<td>Quiche</td>
<td>3.00</td>
</tr>
<tr>
<td>Spinach &amp; Ricotta Roll</td>
<td>2.50</td>
</tr>
<tr>
<td>Extras: Tomato Sauce</td>
<td>0.30</td>
</tr>
</tbody>
</table>

## Miscellaneous

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Low Fat Cakes/Muffins</td>
<td>1.60</td>
</tr>
</tbody>
</table>

## Drinks

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fruit Juice</td>
<td>2.20</td>
</tr>
<tr>
<td>Berri</td>
<td>3.20</td>
</tr>
<tr>
<td>Iced Tea</td>
<td>3.20</td>
</tr>
<tr>
<td>Bottled Water</td>
<td>1.50</td>
</tr>
<tr>
<td>Milk</td>
<td>2.00</td>
</tr>
<tr>
<td>Classic (Small)</td>
<td>2.00</td>
</tr>
<tr>
<td>(Large)</td>
<td>3.00</td>
</tr>
<tr>
<td>Dare (Large)</td>
<td>3.60</td>
</tr>
<tr>
<td>Nippy’s</td>
<td>2.50</td>
</tr>
<tr>
<td>Large Juice</td>
<td>3.00</td>
</tr>
</tbody>
</table>

## Orders Only

<table>
<thead>
<tr>
<th>Item</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hamburgers</td>
<td>$4.80</td>
</tr>
<tr>
<td>Chicken Burgers</td>
<td>$4.00</td>
</tr>
</tbody>
</table>

**All orders must be in by 10:00am for recess and 12:15pm for lunch every day except Tuesday when orders must be in by 9:30am for recess and 11:30am for lunch. We make any variations, ie salad, meat & cheese; salad, meat & egg.**

**Henry Kendall High School Canteen does not sell lollies.**
CANTEEN VOLUNTEERS

The Henry Kendall High School Canteen is a major fundraiser for the school. We rely on volunteers to help us continue to raise these funds. Morning tea and lunch are provided and you have the opportunity of helping the school, your child and making new friends. So if you could spare a day, or even a few hours between 11:15am and 2:15pm we would love to see you!!

If you can assist in any way, please fill in the form below, or call in and have a ‘cuppa’ and a chat any day – any time with the happy group of dedicated workers.

Any queries should be directed to the Canteen Supervisor during school hours on: 4325 3837.

(Please detach and return to Canteen or School Office)

The Secretary
Henry Kendall High School
Canteen Committee

1. I am willing to assist at Canteen once per month on:

MONDAY  TUESDAY  WEDNESDAY  THURSDAY  FRIDAY

(Please circle day/days most suitable)

2. I am no longer able to assist on Canteen.
(Please circle completely if applicable)

3. I am currently working on _______________ but would like to change to _______________

4. I wish to remain rostered on my current day __________________________

NAME: ___________________________  TELEPHONE: ___________________________
(Please print)
ADDRESS: ___________________________  STUDENT’S NAME: ___________________________
________________________________________  CLASS: ___________________________

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